

Farthingstone Parish Council

Please note that these minutes are draft until approved at the next meeting of Farthingstone Parish Council

Minutes of the Meeting of Farthingstone Parish Council held in the Village Hall on Monday 19th March 2018 at 8.00pm

Min No		Action
19/18	<p>Attendance:</p> <ul style="list-style-type: none"> • Present: Jennie Miller, John Church, Susan Castle, Stewart Summers, Peter Stanton and Sarah Hyatt • In attendance: Councillor Johnnie Amos 	
20/18	<p>Apologies and Approval of Absence:</p> <ul style="list-style-type: none"> • David Cosby 	
21/18	<p>Members Disclosable Pecuniary and other Disposable Declarations of Interest in agenda items:</p> <ul style="list-style-type: none"> • No declarations made 	
22/18	<p>Minutes of the last Meeting:</p> <ul style="list-style-type: none"> • The Minutes of the Farthingstone Parish Council Meeting of 15th January 2018 were reviewed for accuracy. The Minutes were signed by the Chair as a true and accurate record. Proposed John Church and seconded Stewart Summers. 	
23/18	<p>District Councillor Report: Councillor Amos reported on several DDC briefings:</p> <ul style="list-style-type: none"> • The new 123+ waste collection service will start in the District in June 2018 with the following services: <ul style="list-style-type: none"> ○ One weekly food waste collection ○ 2 weekly mixed recycling collections in a new blue-lidded wheelie bin ○ 3 weekly general waste black bin collection ○ + Plus an optional 2-weekly garden waste service for an annual fee of £35 a year • The Big Poppy Plant Scheme – being repeated to mark the centenary of the First World War • Paint Means Poo – a repeat of the successful scheme to reduce dog fouling • DDC Planning Committee approval of plans to transform the northwest of Daventry – the Town Centre Vision site 5 • A campaign to raise awareness of the need for self-builders to heed new legislation regarding the Community Infrastructure Levy (CIL) and ensure paperwork to claim exemption from CIL is submitted. • Fly tipping offences leading to large fines. • 2018 OVO Energy Women’s Tour (cycling) returning to Daventry – Daventry will host the finish of the race with the route including villages to the north of Daventry like Guilsborough, Haselbech, Naseby and Sibbertoft. <p>Councillors thanked Councillor Amos for his report and agreed to post a notice about the CIL levies on the Parish Council website.</p>	SH
24/18	<p>Planning Matters: Littlecourt House, Maidford Road, Farthingstone NN12 8HE:</p> <ul style="list-style-type: none"> • JM advised members that she had emailed Eamon McDowell (Area Planning Officer at DDC) regarding several issues. Eamon McDowell responded with details of a Non-Material Amendment (NMA) which had been submitted to DDC requesting several small changes to the existing planning approval. These were discussed in turn: <ol style="list-style-type: none"> 1. <i>Front elevation to garage from 3 no doors as approved to 1 single opening for ease of disabled access:</i> Members noted that this work had already been completed and that there appeared to be a pattern of undertaking work prior to approval of changes taking place (roof slates). It was noted that there was no objection to the change but significant concern about the fact that this had already taken place. 2. <i>Rear elevation to garage opening to be enlarged and centred on rear elevation – no objection.</i> 3. <i>Balcony over front bay window to made in wood (but shaped as original planning permission) –</i> councillors objections to the use of timber cladding or wood in any form have been strongly made in previous correspondence and this position has not changed. The view was that the balcony should be finished in render to match the 	

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	<p>remainder of the front elevation of the building.</p> <ol style="list-style-type: none"> 4. <i>Rear single storey extension reduced in height to 4.5m to ridge from 4.9m – no objection</i> 5. <i>Rear double storey existing extension to be clad in Siberian Larch to match the approved cladding at the rear of the property - councillors objections to the use of timber cladding or wood in any form have been strongly made in previous correspondence and this position has not changed. The view was that no further cladding should be permitted and the original plan to render retained.</i> <ul style="list-style-type: none"> • It was also noted that an outbuilding may be constructed under permitted development – it was noted that this work has already commenced. • The question was asked about the colour of render agreed between the applicants and DDC – all agreed to request this information. • It was agreed to write to Eamon McDowell with our views on the NMA proposed, as well as requesting confirmation of the colour of render agreed. 	SH
25/18	<p>Matters Arising:</p> <ul style="list-style-type: none"> • Parish Online mapping for the VDS – SH still working on this. • Defibrillator training – SH reported that she has not been able to set a second date and suggested that annual update training should be undertaken commencing in 2019 – all agreed. • Cemetery Working Party – Sunday 15th April 2018 at 10.30am. • Village Litter Pick – reminder of this taking place on Sunday 25th March 2018 at 10.00am. 	
26/18	<p>PCSO Kev Thompson:</p> <ul style="list-style-type: none"> • Unable to attend on this occasion as on leave – SH to advise him of the May meeting date. • Carry forward the cycle event matter to May. 	SH
27/18	<p>General Data Protection Regulations Changes (take place with effect from May 2018):</p> <ul style="list-style-type: none"> • SH reported that these changes will require all local councils to register with the Information Commissioner and fulfil other requirements of registration. • NCALC have provided a “Toolkit” and are working on an “Easy Guide to GDPR”. • NCALC are proposing that all Parish Councils should appoint NCALC as their Data Protection Officer • It was agreed that this matter will be agenda item on the May agenda (as recommended by NCALC) when more information will be available. 	SH
28/18	<p>Finance Report YTD 2017/18:</p> <ul style="list-style-type: none"> • SH presented the finance report for the year to date – the balance on the ledger at 19th March is £6,327.60; cash at bank is £6,464.13 (current account £1,507.43 and deposit account £4,956.70), the variance being represented by unpresented cheques to the value of £136.53 not yet shown on the bank statement. • SH requested signatures on four cheques: <ul style="list-style-type: none"> ○ Mr Peter Stanton – Rails to repair cemetery hedge £9.38 ○ Northamptonshire ACRE – subscription for 2018 £35.00 ○ Farthingstone Village Hall – Hall hire for January 2018 for £8.00 ○ Mrs Sarah Hyatt – Clerks expenses for 2018 £72.15 • These were approved for signature and signed by SC/JM • Annual Return 2017/18 – SH reported that she has not yet received the paperwork from PKF Littlejohn – expected before the end of March. SH also reported that Dr John Mole has confirmed that he will undertake an internal audit as in previous years. 	
29/18	<p>Casual Vacancy:</p> <ul style="list-style-type: none"> • JM reported that David Cosby has resigned as a Parish Councillor. As his forms had not yet been completed and submitted, it is possible to co-opt without having to advertise the vacancy again. • SH reported that she is leaving the area at some point in the next few months which will create a second casual vacancy. • All councillors to consider any residents to approach to co-opt as councillors. • SH identified the need to consider the employment of a clerk when she does resign as a councillor (as she currently undertakes the clerking role). It was agreed that SH would investigate the opportunities to recruit a clerk, possibly sharing with a neighbouring 	ALL

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	parish. It was also agreed that the opportunity would be advertised in the village in case any residents were interested. A recruitment process will be followed with a job description and interview. SH estimated that the cost could be between £500 and £700 pa, depending on the hours it was agreed are required.	SH
30/18	Correspondence: <ul style="list-style-type: none"> • SH reported that all correspondence is forwarded by email. 	SH
31/18	Any Other Business: <ul style="list-style-type: none"> • Pot Holes in Main Street – SS reported that the potholes in Main Street are worsening again. SH to report. • Annual Parish Meeting – it was agreed to repeat the format for last year: <ul style="list-style-type: none"> ○ SH to invite charities/organisations ○ SH to book VH ○ SH to invite someone from the new waste and recycling service to come and have information available and talk to residents (as in 23/18 above) ○ To have information available about the CIL legislation (as in 23/18 above) ○ Date set - Saturday 19th May 10.00-12.00 	SH SH
	Date of the Next Meeting: <ul style="list-style-type: none"> • Parish Council Meeting Monday 21st May 2018 8.00pm Farthingstone Village Hall. 	
	The Meeting closed at 9.20pm.	

Signed as a true record:

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Date: