

Farthingstone Parish Council

Please note that these minutes are draft until approved at the next meeting of Farthingstone Parish Council

Minutes of the Meeting of Farthingstone Parish Council held in the Village Hall on
Monday 18th July 2016 at 8.00pm

Min No		Action									
43/16	<p>Attendance:</p> <ul style="list-style-type: none"> • Present: Jennie Miller, Susan Castle, John Church, Stephen Batterby, and Sarah Hyatt • Also in attendance: Councillor Robin Brown and Councillor Johnnie Amos 										
44/16	<p>Apologies and Approval of Absence:</p> <ul style="list-style-type: none"> • Apologies were received and accepted from Peter Stanton, Stewart Summers and Linda Mayne 										
45/16	<p>Members Disclosable Pecuniary and other Disposable Declarations of Interest in agenda items:</p> <ul style="list-style-type: none"> • None declared except: • John Church reported that he is a member of the Parochial Church Council in respect of Item 6 on the Agenda (Church Wall). The Chair granted a dispensation allowing John Church to remain in the meeting during discussion of the item in question. 										
46/16	<p>Minutes of the last Meeting:</p> <ul style="list-style-type: none"> • The Minutes of the Farthingstone Parish Council Meeting of 16th May 2016 were reviewed for accuracy. The Minutes were then signed by the Chair as a true and accurate record. Proposed Susan Castle and seconded Stephen Batterby. 										
47/16	<p>Matter Arising not covered by the agenda:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 10%; vertical-align: top;">35/16</td> <td>Superfast Broadband: SB reported that he has not taken any further action in terms of contacting the MP (due to EU Referendum). The current survey by NCC is of some concern as residents may not respond again having done so once already. SB has responded and attached the response to his questionnaire to the village which had an excellent response. SB intends to write to the MP with a broad outline of our concerns in order to request a meeting. The main concern remains the accountability of the contractor. He also noted that he is acting on behalf of CPRE in this matter. The question was asked about involving the media/press at this stage but it was agreed to hold fire on this until after the meeting with our MP. SB will also do a note to the village following that meeting. Councillor Brown reported that he has requested an update and will forward this to JM when received.</td> <td style="width: 10%; vertical-align: middle; text-align: center;">SB</td> </tr> <tr> <td style="vertical-align: top;">42/16</td> <td>Speeding and traffic accidents: PS reported by email that there has been a meeting with Highways but no further action since that meeting. Councillors noted that the field side of the road has a very sharp drop off from the tarmac surface which could be very dangerous. Agreed to ask PS to follow up on his return.</td> <td style="vertical-align: middle; text-align: center;">PS</td> </tr> <tr> <td style="vertical-align: top;">35/16</td> <td>Community Speed Watch: It was agreed not to proceed with the Community Speed Watch Project.</td> <td></td> </tr> </tbody> </table>	35/16	Superfast Broadband: SB reported that he has not taken any further action in terms of contacting the MP (due to EU Referendum). The current survey by NCC is of some concern as residents may not respond again having done so once already. SB has responded and attached the response to his questionnaire to the village which had an excellent response. SB intends to write to the MP with a broad outline of our concerns in order to request a meeting. The main concern remains the accountability of the contractor. He also noted that he is acting on behalf of CPRE in this matter. The question was asked about involving the media/press at this stage but it was agreed to hold fire on this until after the meeting with our MP. SB will also do a note to the village following that meeting. Councillor Brown reported that he has requested an update and will forward this to JM when received.	SB	42/16	Speeding and traffic accidents: PS reported by email that there has been a meeting with Highways but no further action since that meeting. Councillors noted that the field side of the road has a very sharp drop off from the tarmac surface which could be very dangerous. Agreed to ask PS to follow up on his return.	PS	35/16	Community Speed Watch: It was agreed not to proceed with the Community Speed Watch Project.		
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48/16	<p>Finance Report:</p> <ul style="list-style-type: none"> • SH reported that the Annual Accounts were submitted by the deadline. A request has been received from BDO for supporting evidence for two queries. This has been supplied and nothing further has been heard to date. • SH reported that the 30-day Exercise of Public Rights period has now closed – no requests to view the accounts were received. 										

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- SH presented a budget report showing the position as at 18th July 2016. Cash at bank is £6,910.06 (Current Account £1,515.59; Deposit Account £5,394.47). The balance on the ledger is £6,780.93 – the variance being unrepresented cheques totalling £129.13. SH noted that the Deposit Account balance includes the £1,000 grant from the All Churches Trust (Church Wall)

- The following cheques were approved for payment:

Cheque No 749	Farthingstone Village Hall – Hall Hire May 2016	£14.00
Cheque No 750	E-ON Electricity Charges 1/4/16 – 30/6/16	£71.95
Cheque No 751	E-ON Street Light Maintenance Quarter ending 30/6/16	£43.18

Risk Assessment 2016/17:

- SH reported that, as part of our governance, it is important that we review, on an annual basis, the risks faced by the Parish Council. She has reviewed the 2015/16 Risk Assessment and updated this for 2016/17. Councillors were asked to review and approve the Risk Assessment for 2016/17. SH also noted that this is an audit requirement.
- It was resolved to accept the Risk Assessment for 2016/17, and the Budget Report – proposed Susan Castle and seconded Steve Batterby.
- The Chair signed the Risk Assessment.

49/16

Church Wall:

- JM reported that she has confirmed that Councillor Robin Brown has awarded a grant of £500 to the Parish Council for this project in 2016/17. She will complete the application form.
- JM reported the grant of £1,000 from the All Churches Trust.
- SH noted that there are two more grant applications in process – Awards for England and The Skinners’ Company Lady Neville Charity – which we have yet to hear from.
- LM provided a written report with information about the need for a faculty. She confirmed that a detailed quote should be submitted and the Diocese will then decide if a faculty is needed. If the Parish Council applies there would be a fee; however, if the PCC applies on behalf of the PC, there is no fee. After discussion, councillors agreed that the work was routine maintenance and so should not require a faculty.
- LM also reported that she is yet to receive a response from the Historic Churches Trust or Farthingstone Foot Fest on donations to the project.
- JM noted that FPC has received four quotes for restoration of the dry stone wall, ranging from £2,855.00 to £3,580.00. It was resolved that the preferred contractor would be March Hare Heritage, a local contractor whose cost was in the mid-range, and who has undertaken high quality work in Maidford which was viewed by councillors. This resolution was proposed by Susan Castle and seconded by Stephen Batterby.
- It was agreed to undertake some personal targeted fund raising appeals in the village to contribute to the shortfall in funding – details to be agreed outside this meeting and circulated.
- SH to contact March Hare Heritage and discuss time frame for the work to be done.

SH

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50/16	<p>Community Defibrillator:</p> <ul style="list-style-type: none"> The results of the village survey were discussed and it was noted that 24 households (some responses were two per household) responses were received from about 72 properties which equated to about a 33.33% response. All but two were positive about the benefit of a defibrillator in the village. There were also residents prepared to participate in a project group (6), to make a donation (21), participate in an awareness raising event (14) and participate in a rota to undertake whatever maintenance was required (11) Councillors agreed that this was sufficient support to proceed with the project. It was resolved to accept the survey results and that the next step was to establish a project group to develop a more detailed business case to report to the next FPC meeting in September. 	SH
51/16	<p>Planning Issues/Applications:</p> <ul style="list-style-type: none"> DA/2016/0156 The Gables, Everdon Road, Farthingstone – No decision published as yet Councillors noted that DDC's Draft Housing Implementation Strategy is now out for formal consultation with a closing date of 5.00pm on Monday 12th September 2016. As this date is in advance of the next PC Meeting – SB agreed to review the consultation and circulate by email a draft response for councillors to comment on. He will then use comments to finalise and submit a response on behalf of FPC by the closing date. The Chair thanked SB for undertaking this work. SB gave his apologies for the September FPC meeting. 	SB
52/16	<p>Correspondence:</p> <ul style="list-style-type: none"> SH reported that all correspondence has been circulated by email. 	
53/16	<p>Any Other Business:</p> <ul style="list-style-type: none"> JC noted that he has been approached by a parishioner with concerns about the impact of the building work at BTC on the oak tree with a TPO which is in JC's garden. It was reported that PS had asked for advice from Michael Venton at DDC but it was believed that he had not visited. Councillor Amos offered to take this matter up with Michael Venton the next day and report back to FPC. SC noted that here are new residents in Wellingtonia House and that there will shortly be new residents in Field View Cottage. SC suggested the new resident welcome pack is reviewed and passed to new residents. SC volunteered to do this on behalf of the PC. The Chair thanked her for doing this work. SC asked what progress had been made with identifying the owner of the small plot of wasteland adjacent to 45 Litchborough Road. SH reported that DDC have confirmed they don't own it; however, she believes it may be owned by the organisation that manages DDC's housing stock. SH to check the Land Registry to confirm who owns the land (links to Min 42/16 of 16th May meeting) Councillor Brown reported that his portfolio responsibilities have now changed following the change of leader in May. His responsibility now is finance. Councillor Amos reported that the work on the bypass link road has now started and will last about 90 weeks. He also reported that Norton are establishing a way of accessing SFB by individuals using a 4G set-up. He offered to share the detail with SB after his meeting. Councillor Amos noted that there is no picture of HM The Queen in the VH and offered to try and help to find something suitable. 	<p>JA</p> <p>SC</p> <p>SH</p> <p>JA</p> <p>JA</p>
	<p>Date of the Next Meeting: Monday 19th September 2016 8.00pm Farthingstone Village Hall.</p>	
	<p>The Meeting closed at 9.10pm.</p>	

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